

Minutes of the December 14, 2020

Scandinavia Public Library Board of Trustees

Held in online via GoToMeeting hosted by Sue Vater Olsen.

Members in attendance: Tom Michael, Jane Marx, Shannon Piotrowski and Melissa Swenson.

Others in attendance: Sue Vater Olsen, library director

The meeting was called to order by Melissa Swenson at 6:05 p.m.

Shannon Piotrowski moved to approve the minutes of the previous meeting with the correction indicating that she had attended the meeting. Jane Marx seconded the motion. Unanimously approved.

Library expenses were presented. Shannon Piotrowski moved to approve the expenses. Jane Marx seconded the motion. Unanimously approved. Thank you cards will be sent to people who recently made donations to the library.

No changes were suggested or made in the pandemic policy.

The 2020 budget was discussed. There are still funds remaining in the budget and the village is willing to cut checks for us as needed. It is desirable to keep the budget approximately the same year-to-year to keep the cost per circulation, and thus taxes to municipalities without libraries, approximately the same. There is no way to accurately predict cost per circulation because the year is not complete. Also the report of circulation to residents with libraries in their municipality vs. residents without libraries in their municipality is not done until the year is complete. Circulation and costs have shifted in response to the COVID-19 pandemic. Shannon Piotrowski moved to approve to allow the library director to spend up to \$3688 in the remainder of the year. Tom Michael seconded the motion. Unanimously approved.

The 2021 budget was discussed. Tom Michael moved to approve the proposed budget. Jane Marx seconded the motion. Unanimously approved.

The library board meeting dates and library closures for 2021 were discussed. Tom Michael moved to approve the proposed calendars. Jane Marx seconded the motion. Unanimously approved.

The library director will search for an employee with library page through substitute librarian skills in the new year.

Future discussion will include the 2021 fund raising. The meeting was adjourned at 6:57 p.m.

Respectfully submitted by Sue Vater Olsen.

These minutes are not official until approved.